

## **STUDENT ENROLLMENT CHECKLIST**

Assalaamo alaikum wa Rahmatullahi wa Barakatuhu,

Jazakumullahu Khairan for your interest in enrolling your student at Tawheed Center of Detroit School. Below is an itemized list of documents needed in order for your child to be considered for the enrollment at our school:

- \_\_\_\_\_ Discipline Record Request Form
- \_\_\_\_\_ Enrollment Application
- \_\_\_\_\_ Registration Fee (\$150)
- \_\_\_\_\_ Birth Certificate
- \_\_\_\_\_ Immunization Record
- \_\_\_\_\_ Physical (Health Appraisal)
- \_\_\_\_\_ Copy of Last Report Card
- \_\_\_\_\_ Transfer of Records Request (Upon Enrollment)
- \_\_\_\_\_ Home Language Survey
- \_\_\_\_\_ Application for Free and Reduced Meals
- \_\_\_\_\_ Copy of Driver's License/Copy of Utility Bill (i.e. DTE)
- \_\_\_\_\_ Recommendation Form (Only for middle school students)
- \_\_\_\_\_ Information of the designated person to pick up (if it's other than parents and school bus).

Please bring the requested forms to the school office. You may also fill out the enrollment form and access other documents online. Please visit the school webpage: <http://masjiddawheed.org/school/>  
Directions for completing and submitting the application:

1. Please download the application form and save it on your computer in acrobat program.
2. Fill up the requested information on the form and save it.
3. Click on the print icon
4. In the print menu choose, "PDF Creator" as printer or if available, "Cute PDF"
5. Hit Print-It will take you to "Save As"
6. Name the file by your student, full name and the a number the grade for which you are seeking his admission for example : Ahmad Ali-5.pdf

**Note: All new students will be assessed prior to placement.**